



HOSTEL RULES



★ REGULATIONS ★



1. The institute provides a general hostel for students, and this cannot be claimed as a right. The management has complete discretion in granting or denying hostel facility to a student without assigning any reason whatsoever.

2. Ragging:

While the college encourages all students to mix freely and live and work together in harmony, ragging in any form is strictly forbidden. Any student indulging in ragging will be immediately expelled from the Hostel and will be subject to disciplinary action which may culminate in his/her expulsion from the college as well. It may also be noted that as per the Supreme Court orders ragging in any form is a cognizable offence. It is mandatory and a legal binding for the college administration to report each incident of ragging to the Police for taking appropriate action under the Law. Ragging of any junior or fresher student is an offence in accordance with the ruling of country's Apex Court.

3. The College's administration and management wants its hostel residents to consider the hostel as their home. Hostellers must act in the same manner as they would in their own homes. Students from all around the country must live together in the hostel or in campus without any hassles.

The boy's hostels are as under: -

- a) CHANKYA HOSTEL
- b) CHANDRAGUPT HOSTEL

The Girl's Hostel are as under: -

VRINDAVAN

4. Facilities:

The college provides following facilities to the hostellers: -

- Single/Double/Triple seated rooms.
- Bed, table, chair and Almirah.
- Cooler (on chargeable basis).
- Electricity.
- Hot water facility during winters.
- Internet facility.

5. Hospital:

The Narendra Mohan Hospital is located close to the campus and provides health services to students who live in the hostels.

6. Emergency No.:

- a) D.M. Office : +91-120-2824416 (O), 2820106, 2821616
- b) SHO, Sahibabad : 100, 1202657087
- c) PCR : 100, 0120-2800750
- d) Fire Station : 101, 0120-2850148
- e) Fire Safety Officer : 9454418754
- f) Civil Hospital (MMG) : 0120-2730038

7. Criteria to be followed for Hostel allotment:

Students desiring hostel accommodation must apply on prescribed application form duly signed by the parents by the due date. Incomplete application forms will be rejected. Once application is accepted in principle, the students will then approach to the accounts department and deposit the required fees.

Only those applicants who have deposited the fee/advance will be registered and the name will be included in the list which is prepared on the basis of the date of the deposit. A room will be allotted on first come first serve basis.

Accommodation during Summer Holidays

If the college organizes summer courses, students attending these courses will be provided with centralized accommodation (not necessarily in the same rooms occupied by students). For food, students have to manage on their own.

The above arrangement will also be applicable, in case any special classes/examinations are conducted by AKTU.

Students are encouraged to attend courses outside but preferably in their home towns. Hostel accommodation cannot be guaranteed for them. However, if outstation students inform their intention in advance and take permission to attend courses in GZB/ Noida/ Delhi, they may be given rooms (only) depending on availability.

8. Following are the Hostel and Mess charges per academic year and are to be paid in one lump sum, payment in installments is not permissible: -

- a) Single Seater Room : Rs 74,500/-
- b) Double Seater Room : Rs 66,500/-
- c) Triple Seater Room: Rs 66,500/-
- d) Caution Money : Rs 3,000/-

Note:

- i. Mess charges are received from students by the college on behalf of the mess contractor and paid by the college to the contractor on behalf of the students.
- ii. Hostel Charges are for total of 10 months in an academic year.



9. Medical:

- a. Students are compulsorily required to submit a medical certificate from MBBS qualified Registered Doctor. Students are also required to get themselves vaccinated against Hepatitis B and COVID 19. Vaccination certificate must be submitted at the time of admission.
- b. In case a boarder or student becomes seriously ill, his/her parents/guardians are informed through the phone. If required the student is taken to the Hospital by Ambulance, given treatment or hospitalized for immediate action. All expenditures incurred on medical treatment of the student will be realized from the parents.
- c. Qualified doctors are also available in the medical room situated in the College campus.

10. Code of Conduct:

Hostellers will follow and strictly adhere to the rules prescribed by the Hostel management Non – adherence to the rules will invite expulsion from the hostel.

Hostel Rules

This college provides hostel facilities for the convenience of outstation students subject to availability of seats in the hostel. Separate hostel building has been constructed for Boys & Girls. Proper up keep of the interiors and exteriors of the hostel is the direct responsibility of the students. The rules for the hostel are stated below:

1. Hostellers are not allowed to stay in the hostel during college timings i.e. 09:00 a.m. to 05:00 p.m. without prior permission of Dean (SA) / Chief Warden.
2. Day scholars are not allowed in the hostel without prior permission of warden or Dean (SA). If warden finds any day-scholar in any room without permission, a fine of Rs. 100/- will be charged to both, the occupant of that room and the concerned day scholar.
3. Loud sound of radio and T.V. is not permitted in the hostel as a consideration to fellow students.
4. Heaters and gas cylinders are not allowed in the hostel. (For students, staff, faculties and warden).

5. Coolers are allowed on payment of charges decided by the administration, which is Rs. 250/- per room per month.

6. Leaving college premises is not allowed during college timing i.e. 09:00 a.m. to 05:00 p.m. without written permission of HOD / Dean (A) / Dean (SA).

7. Booking out timings on working days are 05:00 p.m. to 07:30 p.m. with the permission of warden.

For Saturday and Sunday, timings are 08:00 a.m. to 07:30 p.m. with the permission of warden/ Dean (SA).

8. If any student wants to go for night stay outside the hostel, written permission with reason must be approved by Dean (SA) / warden or administrative officer.

9. Any student who is caught tampering with electrical equipment (i.e. light, fan, water cooler, TV, boiler etc.), a fine of Rs. 500/- would be imposed on him/her.

10. After using common room/bathroom no student is allowed to keep his/her accessories like bucket, soap and clothes etc. in common room/ bathroom.

11. Proper upkeep of hostel room and furniture is the direct responsibility of students occupying the same. Walls should not be made dirty by writing, fixing poster / blowups etc. students resorting to such activities will be fined by a penalty of Rs. 500/-. Any damage to the furniture due to negligence/rough handling will invite payment of penalties. Depending on the nature and extent of damage.

12. If any student has any problem regarding cleanliness and maintenance of hostel rooms and Corridors, he/she should write the problem in the register (kept with warden) with their name and signature. Action against complaint will be taken within 3 days.

13. No smoking or intoxicant consumption (Alcohol etc) is allowed in hostel premises.

14. Indulgence in ragging by any hostellers will invite expulsion from hostel, rustication from college or fine upto Rs 50000/-.

15. Dining timings must be strictly adhered as displayed on mess notice boards.

16. Parents and Relatives are not permitted to stay in the hostel.

17. To maintain congenial atmosphere and harmonious environment all residents will ensure that there is no in-house fighting or verbal altercations.



11. Hostellers Do's:-

- a. Maintain strict discipline at all times and obey all written/verbal instruction issued from time to time.
- b. Read the notices on the notice board daily and follow instruction. Ignorance of orders/instructions will not be accepted as an excuse.
- c. Keep the rooms and surroundings clean.
- d. Switch off the lights and fans and lock the room before leaving.
- e. Gate pass is a must while proceeding home even when college closes for holidays/semester breaks or going out for even one night during academic days.
- f. Enter in register while leaving hostel for shorter period and also show the I-cards at gate while going out of college or entering the college.
- g. Make an entry in the register kept with the Security before moving to home town.
- h. Return to the hostel within time as notified.
- i. Report to the Hostel Warden in case of sickness of any other hostel inmate.
- j. Immediately report to Warden/Security in case of damage noticed.
- k. Strictly follow meal times as laid down from time to time.
- l. Dispose of the waste in the dustbins provided for this purpose only.
- m. Ensure safety of items/equipments provided in the hostel or mess.
- n. Proper use of bathroom or toilet fittings without damaging them.
- o. Avoid wastage of water and close the water taps immediately after use.
- p. Proper dress code (casual dress) for girl students should be adhered during their stay in hostel after college hours.

12. Hostel attendance Timings:

Boy's Hostel:

9:30 pm to 10:30 pm or as notified by the Warden as per the season.

Girl's Hostel:

6:30 pm to 7:30 pm or as notified by the Warden as per the season

- a) Students will have to vacate their rooms within two days after their examinations/practicals are over.
- b) Students should carry hostler identity cards while moving in/out and from/to campus/hostel.



Important Note: - After college and hostel attendance timings no one is allowed to leave the hostel premises without taking prior permission from warden followed by gate pass and entering at the hostel and college registers maintained by the college guards. If any student does so, he/she will be held responsible for any mishappening.



13. Instructions for Hostellers Don'ts:-

- a. Stay in their hostel rooms during the academic hours.
- b. Leave the premises without permission.
- c. Usage of heaters or Immersion rod or electric press, is not allowed.
- d. Take any visitor, relatives and friends, outside student or day scholar to the hostel.
- e. Bring any item of mess such as food, plate, tumbler or spoon to their rooms from the mess.
- f. Leave the room unlocked or unattended. College authorities take no responsibility for any losses.
- g. Remove furniture or any other item from other rooms.
- h. Cook any type of meal in the room.
- i. Disturb other students in the hostel.
- j. Play cards or gamble or any other undesirable act, in the room.
- k. Chew pan, tobacco, gutka or smoke bidi/ cigarette in the hostel/ campus.
- l. Bring any food to the room from the mess unless permitted to do so in case of sickness etc.
- m. Get involved in the any kind of ragging activities. Defaulters shall invite expulsion from the hostel or even college. Ragging of fresher's is an offence and punishable in accordance with the ruling of country's Apex Court.
- n. Students are strictly forbidden to keep any kind of firearms (even if it is a licensed one), fireworks or weapon (knife etc.) in the campus.
- o. Play Holi with colour, water or mud and burst crackers in the hostel premises during Holi & Diwali respectively.
- p. Park the two-wheelers in the Hostel Campus without necessary permission.
- q. Allow or permit day scholars inside their rooms.

14. Expulsion from the Hostel & Mess:

In case the College authorities is of opinion that the conduct of the student is not up to the mark as is expected, the student shall be immediately expelled from Hostel and disciplinary action will be initiated.

15. Hostel Mess Rules:

Mess facility to the students is provided by the mess contractor with the consent of mess committee comprising of the hostlers on behalf of the students. Mess committee is responsible for the quality and hygienic conditions of the food which is served to the hostel inmates. The college is only responsible to make payment on behalf of the students to the mess contractor.



Breakfast, Lunch, evening Tea & snacks and Dinner will be provided in the mess at stipulated time. Mess will be closed during Holi/ Diwali holidays and Summer/Winter vacation & NO REFUNDS ARE PERMISSIBLE.

Mess timings for Working Days:

Morning breakfast	: 07:30 am – 08:30 am
Lunch	: 12:00 pm – 02:00 pm
Evening snacks	: 05:00 pm – 06:00 pm
Dinner	: 07:30 pm – 09:00 pm

Mess timings for Sunday / Holiday:

Morning breakfast	: 08:00 am – 09:15 am
Lunch	: 12:30 pm – 02:15 pm
Evening snacks	: 05:00 pm – 06:00 pm (Excluding Sunday)
Dinner	: 07:30 pm – 09:00 pm

Following norms shall be strictly adhered to:-

- No utensils are allowed to be taken from mess. Defaulters will be fined.
- Students will maintain discipline at meal timings and follow normal mess manners.
- Students shall form and follow a queue at the place of distribution of food.
- Hostlers are expected to follow table manners.
- Students are not allowed to enter the kitchen/cooking area.
- Students will not get into an argument with mess staff/contractor for any reason whatsoever.
- Complaints if any are to be reported to the Warden/Dean (SA).